

October 3, 2009

Good day Square Dance Presidents,

Enclosed you will find the needed forms to cover your clubs for the next year. As you all know we dropped our minimum dancer requirement for ASDSC from sixteen (16) to eight (8) dancers however USDA requires a minimum of \$48.00 to cover a club for insurance (which actually equates to paying for 10 dancers even if you have less than 10). So to adjust for clubs with 8 & 9 registered dancers, we will need to slightly adjust dues accordingly. Current ASDSC dues are \$10.00 per person which covers insurance and ASDSC administrative support.

Eight (8) dancer clubs will need to submit an additional \$9.60 to adjust for minimum (for a total of \$89.60)
Nine (9) dancer clubs will need to submit an additional \$4.80 to adjust for minimum (for a total of \$94.80)

Items that need to turn in are:

- Club Roster with names of dancers that pay at your club.
- Club Roster of those who dance at your club and pay dues at another club.
- Club Sponsored Class Roster.
- Check for amount due. Check payable to: “**Associated Square Dancers of Superior California**”

All roster please list Last Name, First name

I have also included the Request of Certificate form and location inspection form. This will be for your dance location(s). A certificate may take up to 8 weeks so please submit as soon as possible especially those with dances in January and February 2010.

- Request of Certificate Form
- Inspection of Premises Form (Keep this for your records)

These fill in forms can also be accessed through the USDA.ORG website:

<http://www.usda.org/insurance%20forms%20and%20info.htm>

If you use the fill in forms on USDA please review the pre-filled forms in information on the enclosed forms. When completing all forms please print clearly and do not use any abbreviations. Also return a list with contact information of your entire club membership.

Also include the following information on your Club Board Members:

Position Held:

Name(s):

Mailing Address:

Best Phone Number:

E-mail:

Mail to:

John Zell

Attn: ASDSC Insurance & Membership

1313 Brandy Lane

Carmichael, CA 95608

If you have any questions please contact me at 916-487-1086 or at john.zell@yahoo.com

Thank you,

John Zell

Insurance and Membership

ASDSC